

Advantech AE Technical Share Document

Date	2015 / 07 / 06	SR#	1-2144371151
Category	■ FAQ ■ SOP	Related OS	Microsoft Windows7
Abstract	WebAccess User and Password Quick Start Guide.		
Keyword	WebAccess, User and Password, Guide, Quick Start		
Related Product	WebAccess		

■ Problem Description:

How to start WebAccess User and Password?

■ Problem Analysis:

How to start WebAccess User and Password?

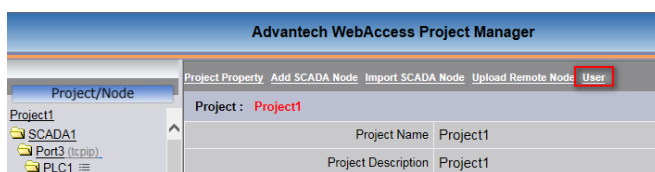
■ Brief Solution - Step by Step:

Task 1: Add or Update a User

A User can VIEW a SCADA Node using the Web Browser VIEW or ViewDAQ. The user types are [Power User](#), [General User](#) and [Restricted User](#).

To create or modify a User account to use VIEW a SCADA Node:

1. Log in to **Project Manager**
2. Select the **Project** the user will access.
3. Usually the SCADA Node Properties appears.
4. Select the Project Hyperlink to open Project Property Page.



5. Select **User** hyperlink in Project Properties.
6. The **User List** appears.



7. Select **Add User** to create a new user or select **Update** to modify an existing user.
8. The **Create User** or **Update User** page appears (they look the same).

Create New User			
User Name	power		
Password	*****		
Retype Password	*****		
Description			
Area 0	Area 1	Area 2	Area 3
Area 4	Area 5	Area 6	Area 7
Area 8	Area 9	Area 10	Area 11
Area 12	Area 13	Area 14	Area 15
Area 16	Area 17	Area 18	Area 19
Area 20	Area 21	Area 22	Area 23
Area 24	Area 25	Area 26	Area 27
Area 28	Area 29	Area 30	Area 31
Area 32	Area 33	Area 34	Area 35

9. Select a **User Type** from the pull down list.
The choices are: [Power User](#), [General User](#) and [Restricted User](#).
10. Enter a **User Name** if you are adding a new user. Changing the name of an existing user will change the name (not create a new user account).
11. The **Password** can be up to 8 characters and is case sensitive. There is no way to view an existing password. IF you have forgotten it, you have to enter a new password.
12. **Area** corresponds to the Security Area the tags are assigned a user may change. To change the value of a Tag, user must be assigned a [Security Level](#) greater or equal to the Level assign to the Tag in the same Area the Tag is assigned. A user may have a different **Level** for each **Area** of the project that the user is to access. Security Level can be from 0 to 127. (**127 = admin**) How many Areas you divide your plant by your design. Many projects start with only one Area (Area 0). Area 0 is the default for tags. You can leave unused Areas unchanged and fill in Level only for Areas that apply.
13. **Local Tag**, **View Tag**, **Tag Field** and **ViewDAQ** enable a user to change non-IO tags, system tags and exit ViewDAQ. Enter a value of 127 (the admin level) for each applicable field if a user is to modify [local tags](#) (user built [screen tags](#) for displays and reports), [View Tags](#) ([%ViewDAQ system tags](#) including Simulation Mode [%DKRLMODE](#)) or [Tag Fields](#) (e.g. [alarm limits](#), [Span Hi](#), [Span Lo](#) and other online configuration changes).
14. Enter a value of 127 in **ViewDAQ** if the user is to be able to modify and Save Display Groups in ViewDAQ. A number less than 127 defines the Exit Password Level this user has when trying to close ViewDAQ windows on the SCADA Node in order to [exit ViewDAQ](#) and [stop the SCADA Node kernel locally](#).
15. **Node Access**. A user must be assigned to either ALL NODES or one or more nodes in the system. If the user is not assigned to a node, he/she will not be able to login to that node using VIEW or ViewDAQ.
16. **Graphic Page Access**. Power and General Users can be assigned a default Graphic that will appear when they log-in. Otherwise, the Main.bgr graphic will appear. Power Users can View all displays including the system displays (Action Log, Alarm Log, Station Status and Global Script Displays). General users can view all user built displays, trends, alarm summary and alarm group displays.

The [Default Graphic](#) is the display the user will see after Log in using VIEW (the web browser). A **Restricted User** must be assigned a Default Graphic to Login to a node using View.

The default graphic is optional for Power Users and General Users. If no Default Graphic is assigned to a Power or General User, then the Main.bgr will appear when using View.

17. To assign a Default Graphic, select the **Default Graphic** field with the mouse.

18. Click the **Graphic List** to view a list of all graphic displays (*.bgr)

Graphic Page Access			
Node Name: SCADA node1		Graphic List	
Default Graphic			
Restricted User Limited to 20 Graphics Max.			
1	ZONE2.bgr	2	SODA_DIR.bgr
3	AHU1.bgr	4	1Welcome.bgr
5		6	2ductAHU.bgr
7		8	AHU1.bgr
9		10	AHU1_CTL.bgr
11		12	instrument1.bgr
		13	aporsche.bgr
		14	BAFAN.bgr
		15	car.bgr
		16	CompRoom.bgr
		17	EMAILPAGERS.bgr
		18	floor.bgr

19. Select a graphic from the list by clicking on it. Alternatively, you can type the name of a Graphic Display that you plan to build in the future.

20. Select the menu pull down icon to assign graphics for this user on another SCADA Node

21. If you are Adding or Updating a **General User** or **Power User**, you are done. Press **Submit and Download**.

Task 2: Add or Update Project User or admin

1. Log in to Project Manager or if already connected, hit [HOME](#) link at the top right of most pages.

Advantech WebAccess Project Manager									
Current Project(s)									
Project Name	Project	Dashboard	Description	IP	HTTP Port	TCP Port	Timeout	Update	Delete
Project1	Configure	Edit	Project1	127.0.0.1	0	0	0	Update	Delete
SUPER1	Configure	Edit	SUPER1	127.0.0.1	0	0	0	Update	Delete

Please select one of above available Projects to start!!

[Integrity Checking](#)
[Backup](#)
[Restore](#)
[Admin Project User](#)
[ODBC Log Data Source](#)
[WebAccess Express](#)

[System Log](#)
[Action Log](#)
[Alarm Log](#)
[Analog Tag Log](#)
[Analog Change Log](#)
[Discrete Tag Log](#)
[Text Tag Log](#)
[Event Log](#)
[LogData Maintenance](#)

2. Select **Admin / Project User** on the Project Manager Home Page.

3. Project User list appears.

User Name	Description	Update	Delete
admin		Update	
gerry	test	Update	Delete
JohnSmith	Project Test	Update	Delete
LisaHung	name	Update	Delete
tom	Tom Carter Broadwin - tcarter@broadwin.com	Update	Delete

Project User Configuration

Create New Project User

User Name

Password

Retype Password

Description

[\[Cancel\]](#)

4. Enter User name and password to create a new users account.
5. Enter the password twice to verify correct entry.
6. Press the Submit button
7. Select Update to modify an existing account.
8. The update Project Users page appears.

WebAccess Project User Configuration [Logout](#)

Update

User Name

Password

Retype Password

Description

[\[Cancel\]](#)

9. Make you changes and press submit.

Note – change the user name renames the existing account (it does not create a copy).

10. Download the SCADA Node.
11. Login as the new Users.

■ **Reference:** (WebAccess Minisite)

Download WebAccess Minisite : <http://webaccess.advantech.com/>